

Minutes of the Ince Neighbourhood Plan Steering Group Meeting

held on 22nd March 2021

Present: Ray Hassell – Chair, Drew Bellis, Pam Bellis, Andy Eardley, Helen Fuller, Chris Jackson, Tim Lloyd, Richard Shilton

Also present: Maureen Hassell

1 Apologies

Andy Ankers, Barbara Ankers, Kevin Hickson

2 Minutes of the meeting held on 22nd February 2021

Minutes agreed

3 Matters arising not agenda items

None

4 Update on tasks / actions from February's meeting

- **Forward the North Hills description to Lucy to ask for comments and will then circulate to the group-** Chris had forwarded draft description and Lucy had advised it was what was required. Chris had circulated to all the group as an example of what to include. **Action: Group to complete their allocated descriptions**
- **Finalise all the different map reference for each area and identify them all on the map to be included in the final documentation -** Drew will input the details onto the OS map including hectare area. Will also include the the views document which will be incorporated into the final report. It was noted that there will be some duplication / cross over of photographs from the two documents
- **Speak to Lucy about whether potential building land has to be specifically identified within the plan-** Chris reported that Lucy advised there is no requirement to include this information as it is already covered in the CWAC Local Plan
- **Organise the contract for access to the OS site with the Parish Council and Katherine Sather-** Chris had completed this which allows Katherine Sather to obtain the relevant maps to be included in the Heritage report
- Helen advised that Jeannie had asked about using metal detectors across the fields to identify any artefacts / evidence. It was agreed that this could only be done with landowners permission but that any finds could warrange investigation. It was agreed to ask for this to be included in the Heritage report as an action and to include this in the policy as further

actions / investigations **Action: HF to ask Jeannie to include this in the Heritage report**

- **Letters to be sent out to owners/tenants of identified Green Spaces, Positive Contributors and Non Designated Assets-** Chris advised that the residents survey for agreement / comments on the identified Green Spaces will be sent out first before the letters are issued to the owners / tenants. **Action: CJ will send sample survey to DB to set up**
- **Agenda for zoom meetings with Protos and CF to be arranged –** Ray and Chris completed
- **Protos Planning consent doc in relation to footpaths to be obtained –** Ray advised he is now able to access the documents and will forward any relevant information
- **Information on existing bridleways/footpaths, alongside future needs to be incorporated into a draft document –** Chris advised that she has sent information to James at CWAC about trying to join the footpath from the North Hills to the footpath past Willis' farm to create a circular route. Also investigating lost footpaths further along the ship canal. James had informed Chris that footpath 2 should never have been closed and advised sending the information to the Public Rights of Way Officer **Action: CJ to send information on footpath 2 to the Public Rights of Way Officer**
- **Draft policies on existing conservation area /heritage report can be started. CJ will contact Lucy -**Chris advised that Lucy has started to write the policies
- **Information from Conservation officer to be added to document of footpaths /bridlepaths-** see above minute. James felt that Decoy Wood could possibly be included as a landscape asset

5 Update reports from groups

Greenspaces report – Drew

- See above information ref: bridleways and footpaths
- Group are all working on the draft descriptions for all the identified Green spaces and views.
- Once this information is complete, the questionnaire will be distributed to all residents.
- Maureen advised the increased number of walkers down Kinseys Lane and through the village and that she would be willing to speak to them and

ask their views on what they like about the village

- The pub re-opening has / will also increase the numbers of visitors to the marshes and have a positive economic benefit

Wildlife and Biodiversity – Tim

- Cheshire Wildlife Trust Report – TL had a telephone meeting with Andrea about the report and asked for more emphasis on the identification of the mature trees in the area and also of the birds using the marshes / fields / trees.
- TL had advised that we require more detail to be included before the final report is agreed and issued
- TL has a contact for information on bird sightings and reports and also Andy Ankers had sent bird information reports to Andrea to be included

Peel Zoom – Chris and Ray

- Lois had been contacted to provide their agenda. They wished to know the Neighbourhood Plan process, time frame and next steps
- Last minute Lois had invited two people to attend the meeting – Rosie Wilson who deals with the land and tenants and Amy Longmore from Turley Solicitors
- Ray and Chris had explained the process so far. Rosie had expressed concern that they had only known about it in October, although they had been informed earlier. Rosie wished to know the village position. It was explained that the Neighbourhood Plan is for the residents, but noted their concern.
- They stated that Peel would welcome being involved and Chris had explained that they can receive information but that they cannot influence decisions about the plan. CJ advised that we will continue to communicate with them
- Air quality was discussed and they offered copies of reports that they had commissioned
- Bridleways and Footpaths were discussed and Lois had requested information be sent to her and that they would try to assist with any that were on Protos land
- CJ had produced minutes of the meeting which had been agreed by Protos, Rosie and Amy and circulated to the Steering Group

Meeting with CF is still to be arranged

6 Finance

Due to the unprecedented circumstances of the last 12 months a request had been sent for a grant extension this year which had been refused, any underspend will be clawed back.

The following reports / work have been completed and will be paid prior to 31.3.21. Prices quoted are net of VAT

- Air Pollution - £850
- Lucy CCA for policy writing - £1,710
- Heritage report - £3,000
- Cheshire Wildlife Trust - £2,300
- Total Received - £8,170 Total Paid - £7,860 – Total to be returned £310
- Grant return form to be completed by 31 March 2021
- Available grant funding available to claim in 2021/22 is £2,140 plus £310

7 Ongoing Tasks

Task	Who	Completion date
Meetings of sub -groups to continue	Chair to arrange	April 2021
Greenspaces document to be completed	Green spaces group	April (next SG group meeting)
Meeting with CF to be arranged	Chris and Ray	Before next SG meeting in April
CWT report to be finalised	Tim to check with Andrea	End of March
Information on existing bridleways/footpaths, alongside future needs to be incorporated into a draft document	Greenspaces group	April (next SG meeting)
Information from Conservation officer re Footpath 2 to be sent to Lois Kay and the PROW officer	Chris	April
All reports that can be paid for to be paid	Pam	End of March
Other		

8 AOB

No items raised

9 Date and time of next meeting

Monday 26th April at 7pm