

Minutes of the Ince Neighbourhood Plan Steering Group Meeting

held on 24th May 2021

Present: Ray Hassell – Chair, Pam Bellis, Andy Eardley, Helen Fuller, Chris Jackson, Tim Lloyd, Richard Shilton, Drew Bellis

Also present: Maureen Hassell

1 Apologies

Andy Ankers, Barbara Ankers,

2 Minutes of the meeting held on 26th April 2021

Minutes agreed

3 Matters arising not agenda items

None

4 Update on tasks / actions from March's meeting

- **Greenspaces document to be completed** – nearly finished, just a couple of descriptions to be completed,
- **CF meeting to be arranged** – This has been arranged for 25th May 2021, RH and CJ will be attending. It will be the same agenda as for the Protos meeting, CF have not requested any additional items to be included. Debbie Baker from CF planning department had originally accepted the information, it was CF solicitors who had requested the meeting
- **Survey on Greenspaces** – to be distributed week beginning 31st May just needs finalising. CJ has looked at a few other Neighbourhood Plans who have also sent out a survey on views. CJ will create a second survey for the views so that both can be sent out together. **Action: CJ to send final documents to RH by 27th May for printing**
- **Greenspaces survey results to Lucy** - the final document will be sent to Lucy and the survey results once in and collated. Lucy feels that 12 greenspaces may be too many but it was agreed to wait for the results of the survey and the resident's views. It was agreed that if there is a need to reduce the number to be included it would be pertinent to remove those spaces least at risk ie. St James Church Grave Yard. This document will also be sent to Catherine Murgatroyd who may also advise amendments.
- **Draft policy document** – to be discussed under separate minute below
- **Separate subgroup meetings to discuss draft policy** – these may not be required
- **Grant review form** – CJ had completed and submitted the review form and PB had sent off the cheque for the outstanding grant balance for 20/21

5 Discussion and Agreement of documents:

- **Agreement of Non-Designated Assets report** – HF had completed the introduction and circulated the final draft document. All agreed the document without further amendments
- **Discussion on Regulation 14 document – policies and justification** - HF stated that the document is easy to read and understand although some of the terminology used might need some additional explanation. PB suggested asking for the explanation to be included as a footnote on the relevant pages. The following comments / suggestions for amendments were made:
 - **Section 1.7 page 5** – needs to include “significant views” document
 - **Section 3.4 page 9** – need to add “ further survey carried out in June 2021” and then include the survey response and analysis
 - **Section 4 page 10** – this information needs to be updated once the latest census date is published
 - **Section 5.8 page 12** – need to add greenspaces
 - **Picture of Cricket field page 29** – TL suggested including a different photo taken from Station Road. CJ explained this is not the final list or set of photos and these can be amended before the document is finalised
 - **Section 9.9 page 33**- *medium value distinctiveness should therefore be thoroughly evaluated in the development management process should any development be proposed.*- proposed “thoroughly **independently** evaluated”
 - **Section 9.11 page 33** - *...wildlife corridors or core areas for wildlife should incorporate substantial mitigation to lessen impacts on wildlife...* It was suggested to ask whether this could include that any new mitigation areas could be made available for public access and / or groups ie. Bird watching groups. CJ suggested that this would tie in with the Lost Footpath number 2 and will ask Lucy what wording is permitted to be used
 - **Sections 9.11 page 33** - *should incorporate substantial mitigation* – it was queried whether this wording is strong enough
 - **Section 9.13 page 35 – map of conservation site** – TL felt that this does not indicate clearly which are wildlife areas. TL will speak to Andrea from CWT and ask for an additional map. RH suggested the original map should be included as it is taken from the Wildlife report
 - **Section 12.6 page 61** - *This includes land at Station Road (5.5 hectares for use class B1)* Need to clarify this comment also include the information and quote from the Wildlife Report designating this land as a high value wildlife area

- **Actions**

- **CJ** to summarise all comments and pass to Lucy to amend the draft report
- **CJ** to change photos for the report
- Q23 – fig e – sizes of open space areas – **TL** to complete the information
- **Section 12.6** – AE to investigate date that Peel Holdings are required to have incorporated the rail spur into the Ince Resource Recovery Park development – think it might be by 2024. This would reduce both noise and air pollution from HGV traffic

6 Reports yet to be completed / agreed

Greenspaces / views document – in progress

7 Ongoing Tasks

Task	Who	Completion date
Greenspaces document to be completed	Greenspaces group	June
Survey on greenspaces to go out	Volunteers to do face to face with these Helen, Andy, Ray, Maureen, Pam	June
Printing of surveys	Ray	June
Collection of surveys	Volunteers to collect	1 week following hand out
Results of above survey to be discussed by Greenspaces group in order to finalise list	Greenspaces group	June / July meeting
Above Document to be sent to Lucy	Chris	June / July
Draft policies/justifications for Heritage report to be completed	Lucy	April/early May
Draft policies/justifications for Wildlife report to be completed	Lucy	April /early May
Draft policies/justifications for Greenspace's report to be completed	Lucy	June / July
Above policies to be sent to groups for discussion	Chris	June / July

Meetings to be called to discuss above when completed	Chairs	May
Meetings of subgroups to continue as and when needed	Chairs	On going
Grant review form to be completed	Chris	Completed
Other		

8 AOB

No items raised

9 Date and time of next meeting

Monday 21st June at 7pm