

Minutes of the Ince Neighbourhood Plan Steering Group Meeting

held on 26th April 2021

Present: Ray Hassell – Chair, Pam Bellis, Andy Eardley, Helen Fuller, Chris Jackson, Tim Lloyd, Richard Shilton

Also present: Maureen Hassell

1 Apologies

Andy Ankers, Barbara Ankers, Drew Bellis

2 Minutes of the meeting held on 22nd March 2021

Minutes agreed

3 Matters arising not agenda items

None

4 Update on tasks / actions from March's meeting

- **Greenspaces document to be completed** – there are a couple still to be done, they will be finished for the next meeting – see Tasks list
- **CF meeting to be arranged** – CJ had contacted them to arrange a date. Jo from the company of solicitors also wishes to attend. CJ is waiting to hear back from them with a suggested date
- **CWT report to be discussed with Andrea Powell** – Andy Ankers had hoped for more information on flora and fauna to be included in the report. TL had spoken to Andrea about the comments re: the draft report and the report has now been amended with the additional information
- **Update Bridlepaths / footpaths** – It is hoped to add a section to the footpath which leads from Marsh Lane to the North Hills and behind Willis's farm to create a circular route and this has been sent to the Public Rights Of Way Officer. AE felt that a stile would be required between the two fields. AE also expressed concern about walkers crossing the pig field when pigs and / or cattle are in the field as it could be a danger. This section is already a designated footpath and it was agreed that a sign would be required stating Walkers do so at their own risk. It was felt that this would be the responsibility of the Parish Council. CJ is meeting with Stuart Bateman from CWAC about the approach road to Goldfinch Meadow so will ask about the responsibility of erecting signage **Action: Take this item to the Parish Council.**
- **Lost footpaths document to go to PROW officer and Lois at Peel** – CJ advised that the information has been sent to Richard Ankers and to James Dixon. PROW advised tht Route 2 was closed in 2011 due to industry and the bridlepath was created to replace it. Route 4 was closed in 1971 due to industry. If this closure is to be contested evidence would

be required including witness statements about why it was used, dates when it was used, there would be a pack to send out to individuals to be completed. PROW suggested contacting industry and the landowners but it was agreed to submit the whole map to Lois at Protos and request that she should investigate it. **Action: Map of lost footpaths and bridleways to be submitted to Lois at Protos for further investigation**

- **Invoices to be paid-** done

5 Update from groups

Heritage Report

Final report has been received and been agreed and accepted. Draft document for the Audit of Non-Designated Assets is being produced and it will also include some of the Green spaces, there will be some crossover between the reports. Lucy has proposed including an introduction to the document that it will be supplementary evidence to the main report.

CAA report has been sent to Lucy who is working on the policies and justifications. It is hoped the policies will be ready to be reviewed at the next meeting

James from CWAC is reviewing the proposed extension to the Conservation Area

A Big thankyou was expressed to everyone on the group for all their input and hard work

Greenspaces

Document is being finalised with all the descriptions which are factual and non-personal. The document will then be sent to Lucy to write the policies.

CJ has sent the draft Residents survey to Drew to finalise. It is pictures and a series of tick boxes to collect their views. When it is ready RH will arrange the printing

On behalf of Drew, Big thankyou to everyone involved on the group for gathering and collating information on maps, trees etc.

Wildlife and Biodiversity

TL advised that he has received the latest bird count and species survey results. There will be an appendix to the main report including data for 2018, 2019 and 2020 which TL will forward to Andrea

The report has been sent to Lucy who will write the policies. Once written the group will look at the policies and compare them to other Neighbourhood Plans.

TL is planning to investigate Cheshire Wildlife Trust's involvement in the management of Goldfinch Meadows

CJ expressed thanks to TL for his report and for taking on the Chair responsibilities for the group

Update from Chris re Lucy's work /Catherine Morgatroyd's comments

When the draft policies are completed Catherine will review them and advise any amendments required. The policies are being written on the current Conservation Area and if it is extended the policies will be amended to reflect the new boundary.

James from CWAC has suggested that it is the Parish Council's responsibility to consult with the residents about the proposed extension to the Conservation Area, but this is still to be confirmed. Lucy felt that CWAC should pick this up

When the final plan is completed CWAC will undertake a Strategy Environment Assessment

When the residents have been consulted on the plan if there were any requests to amend or change anything, this would be completed then

Agreement on CAA/CWT reports

Both reports were agreed and accepted

6 Reports yet to be completed / agreed :

- **Greenspaces/views document**
- **Audit of non-designated assets**

Reports are both in progress

7 Ongoing Tasks

Task	Who	Completion date
Greenspaces document to be completed	Greenspaces group	Before May meeting
Survey on greenspaces to go out	Volunteers to do face to face with these Helen, Andy, Ray, Maureen, Pam	April/early May
Printing of surveys	Ray	April /early May
Collection of surveys	Volunteers to collect	1 week following hand out
Results of above survey to be discussed by Greenspaces group in	Greenspaces group	Mid May

order to finalise list		
Above Document to be sent to Lucy	Chris	Mid May
Draft policies/justifications for Heritage report to be completed	Lucy	April/early May
Draft policies/justifications for Wildlife report to be completed	Lucy	April /early May
Draft policies/justifications for Greenspace's report to be completed	Lucy	May
Above policies to be sent to groups for discussion	Chris	May
Meetings to be called to discuss above when completed	Chairs	May
Meetings of subgroups to continue as and when needed	Chairs	On going
Grant review form to be completed	Chris	April
Other		

8 AOB

No items raised

9 Date and time of next meeting

Monday 24th May at 7pm